



Yellow Jacket Club Bylaws - PROPOSED

1. Name

The official name of the organization shall be the Yellow Jacket Club.

2. Mission and Vision

2.1. Mission Statement

The Yellow Jacket Club engages students and young alumni of the Georgia Tech community through official athletics events and traditions.

2.2. Vision

The vision of the Yellow Jacket Club is to enhance the student and young alumni experience with athletics through social activities, leadership opportunities, traditions, and athletics events. The Yellow Jacket Club builds community and spirit around athletics, beginning with students and continuing after graduation.

3. Membership

3.1. Student membership: Student membership of the Yellow Jacket Club is based on annual membership dues paid to the Athletic Association, as outlined below. Membership to this club is non-restrictive and open to any currently enrolled undergraduate or graduate student at Georgia Tech. Dues for membership each year shall be recommended by the athletic association, with the approval of the advisor, and approved by the officers of the Yellow Jacket Club. This shall include regular membership and any premium membership that may include season tickets, donations or other associated revenue for the athletic association.

3.2. Young Alumni membership: Any Georgia Tech Young Alumni will be considered a member of Yellow Jacket Club with a minimum donation to the Alexander-Tharpe Fund per fiscal year. Any Georgia Tech alumnus designated as "Young Alumni" by the Georgia Tech Alumni Association is eligible for membership.

4. Advisory Board and Officers

The leadership of the Yellow Jacket Club – that comprises the advisory board – will include the following, elected or appointed each year as outlined in the bylaws.

4.1. Officers

4.1.1. President

The president shall exercise general supervision over the work and activities of the Yellow Jacket Club, with the approval of the advisor(s). They shall preside at all Yellow Jacket Club general, officer and advisory board meetings. They shall serve as the official representative of the Yellow Jacket Club and shall perform such other duties as usually pertain to the office of president or as may be assigned to them by the Yellow Jacket Club advisory board. The president shall have the power to transact routine business which is in the best interest of the Yellow Jacket Club and shall be an ex-officio member of all committees. In the event of the inability of the president to perform their duties, the vice president shall perform the duties of and have the same authority as the

president. In the event of the inability of both the president and the vice president to perform the duties of the president, the secretary/treasurer shall perform the duties of and have the same authority as the president.

4.1.2. Vice-President

The vice president shall, in the absence of the president, preside at all Yellow Jacket Club general, officer and advisory board meetings. They shall serve as an ex-officio member of all committees as well as the executive officer overseeing committee chairs and their responsibilities. The vice president shall also serve as the official representative of the organization at such functions as the president may determine and shall also perform other such duties as usually pertain to the office or as may be assigned by the Yellow Jacket Club advisory board or the president.

4.1.3. Secretary/Treasurer

The secretary/treasurer shall keep records of Yellow Jacket Club general, officer and advisory board meetings. They shall submit a report at such times as the president or the advisory board may require. In conjunction with the advisor, the secretary/treasurer shall report on the financials of the Yellow Jacket Club on a monthly basis. An annual report, compiled with the assistance of the president, vice-president and advisor shall be provided to all members, including a financial update, annual organizational review and transition documents for the upcoming year. They shall perform any other tasks as assigned by the Yellow Jacket Club advisory board, president or vice-president.

4.1.4. Advisor(s) (non-voting)

The Yellow Jacket Club advisor(s) shall be the official Georgia Tech Athletic Association representative for the organization, serving in full-time staff role. The advisor should attend each officer, advisory board and general meeting. The advisor should attend as many committee meetings and events as possible or ensure a designated athletic association staff member is present. The advisor shall assist in obtaining a regular meeting room and needed equipment, monitor expenses to ensure expenditures remain within budget parameters, and serve as the official staff authority for campus matters.

4.2. Committee chairs – one chair will be appointed per committee as outlined in Article 7.

4.3. Campus organization partner liaisons

- 4.3.1. Reck Club
- 4.3.2. Student Government Association
- 4.3.3. Student-Athlete Advisory Board
- 4.3.4. Tradition Keepers Council
- 4.3.5. Young Alumni Council
- 4.3.6. Letterwinners Club

5. Officer Elections

- 5.1. The elections for officers for the forthcoming year shall take place in the spring semester no later than one month before finals, with the election timeline and nomination process announced to members at least two weeks prior to the elections.
- 5.2. To run for office, a student must submit a declaration of candidacy to be reviewed by the current officers and advisor. Only current students with active membership may serve as officers.
- 5.3. A list of approved candidates shall be distributed to officers and committee chairs at least one week prior to the election meeting.
- 5.4. Current officers and standing committee chairs will serve as the voting delegates for elections each year, with a majority vote needed to secure an election. If a majority vote is not reached, then there

shall be a runoff between the two candidates with the most votes. In that case, the candidate who receives a majority vote shall be the victor. In the case of a tie, the president or highest-ranking officer not involved in the election, shall cast a ballot to remain pocketed and only used to break a tie. No member may be elected to more than one position on the advisory board.

5.5. New officers take office at the last advisory board meeting of the Spring semester and remain in office until the next election.

5.6. If a position remains unfilled after the election process, the president shall appoint a member to the position or re-assign duties to another officer with the approval of the advisor.

6. Officer Removal

6.1. Whenever it shall appear to the president that any officer or committee chair is failing to perform the duties of their office, the president shall set a meeting not more than twenty-one days thereafter with such officer and the advisor to consider the facts why the office shall not be vacated. If the said officer shall refuse to attend this meeting and it will appear the alleged facts are true, the president shall have the power, with approval of the advisor, to recommend the suspension of said officer and to nominate a duly qualified replacement for him to serve the duration of their term. The president shall report such recommendations and all facts immediately to the officers and committee chairs for ratifications of said suspension and said nomination, a majority vote being required. If a regularly scheduled meeting of the advisory board is to be held within a reasonable time, the president shall submit their recommendation at the meeting, and action shall be taken. In any such action, the suggested replacement shall not be allowed to vote unless they are an officer or committee chair. The officer or committee chair in question will be allowed voting and debating privileges.

6.2. Whenever it shall become apparent to the advisory board and advisor that the president is failing to perform their duties, it shall be the responsibility of the vice-president, with the approval of the advisor, to call a special meeting of the advisory board to consider all facts and any reasons why the office shall not be declared vacant. If the advisory board shall find the alleged facts to be true, the board will request the resignation of the president. If a resignation is not voluntarily offered, the advisory board shall, with the approval of the advisor and Athletic Director, declare the office vacant and the vacancy shall be filled in accordance with the provisions as contained in these bylaws.

7. Committees and Committee Chairs

7.1. The standing committees of the Yellow Jacket Club will be as follows:

7.1.1. Marketing / Branding

The purpose of the Marketing / Branding committee is to assist in the promotion and branding of the organization, events and activities. This includes overseeing the refinement and adherence to the brand of the Yellow Jacket Club, creating promotional materials and collateral and organizing a promotional plan for all activities of the club.

7.1.2. Events and Operations

The purpose of the Events and Operations committee is to oversee logistics involved with event planning and execution as well as operational efficiencies for official activities of the Yellow Jacket Club.

7.1.3. Benefits / Sponsorships

The purpose of the Benefits / Sponsors committee is to serve as the primary avenue for overseeing the benefits for all Yellow Jacket Club members as well as acquiring and executing all sponsorship agreements made on behalf of the organization.

7.1.4. Spirit and Traditions

The purpose of the Spirit and Traditions committee is to be the organizing force within the Yellow Jacket Club to promote spirit within the Georgia Tech community and to actively promote traditions.

7.1.5. Attendance and Engagement

The purpose of the Attendance and Engagement committee is to be the analytical arm of the Yellow Jacket Club by developing a system to track attendance, engagement with the organization and determine ways to drive an increase in both areas.

7.1.6. Young Alumni

The purpose of the Young Alumni committee is to serve as the organizing group for all Yellow Jacket Club activities that are primarily focused on young alumni of Georgia Tech, including event planning and execution, increasing engagement between athletics and young alumni and developing programs to foster a better understanding of the transition from a student campus experience to the young alumni experience.

- 7.2. Any student or young alumni member may apply to be a chair of a standing committee. Applications will be posted within a week of officer elections. Chairs will be appointed by the officers each year, with the approval of the advisor.
- 7.3. The directives of each committee shall be decided by the officers each year and distributed to the advisory board.
- 7.4. Additional committees may be added at the discretion of the president each year. Only the standing committee chairs will have voting privileges.

8. Advisor

The Georgia Tech Athletic Association will appoint a full-time staff member to serve in the advisor role within the Yellow Jacket Club. If deemed necessary, co-advisors may be appointed.

9. Meeting Structure

- 9.1. The meeting structure of the Yellow Jacket Club will include the following
 - 9.1.1. Annual general membership meeting
 - 9.1.2. Monthly advisory board meetings
 - 9.1.3. Weekly officer meetings

10. Budget

- 10.1. The budget of the Yellow Jacket Club will be proposed by the officers each February and submitted for approval to the Athletic Association executive staff, with the approval of the advisor.

11. Rules of Order

- 11.1. "Robert's Rules of Order" (Newly Revised) shall be the parliamentary authority for all matters of procedure not specifically covered in these bylaws.

12. Amendments to Bylaws

- 12.1. Amendments to the bylaws can be submitted by members of the organization to the officers in writing for consideration.
- 12.2. Written notification of the proposed amendment to all voting members must be made at least two weeks in advance of any vote on changes in the constitution.
- 12.3. A two-thirds vote of advisory board members present will be required for adoption.
- 12.4. Amendments are subject to the approval by the Georgia Tech Athletic Association.