



Transfer Information

Our hope is that all Georgia Tech student-athletes enjoy their time as Yellow Jackets, but if you decide to transfer, we want you to understand the guidelines that may impact your school choice, ability to receive financial aid, and eligibility to compete.

Outgoing Transfers: Notification of Transfer and One-Time Transfer Exception

In accordance with NCAA bylaw 13.1.1.3.1, a student-athlete may initiate transfer by providing Georgia Tech with a written notification of transfer at any time. Georgia Tech must enter the student-athlete's information into the national transfer database within two business days of written notification of transfer.

NCAA rules require student-athletes to sit out one academic year following transfer. However, in accordance with NCAA bylaw 14.5.5.2.10, the one-time transfer exception may be requested for sports other than baseball, football, men's basketball, and women's basketball. Student-athletes in baseball, football, men's basketball, and women's basketball must sit out one academic year before competing if they transfer to another NCAA Division I institution. Football student-athletes may transfer and compete immediately at an FCS institution if specific criteria are met.

- All notification of transfer and requests for the one-time transfer exception must be received in writing by the compliance office.
- One-time transfer exception requests will be reviewed on a case-by-case basis by the head coach, sport administrator, and director of athletics when necessary.
- Denial of the one-time transfer exception will be provided to the student-athlete in writing by the compliance office.

Notification of Transfer

If you are interested in exploring the possibility of transferring, you may utilize the following steps:

- You may inquire/meet with a member of the compliance office staff confidentially at any time. The compliance office will not report inquiries to the coaching staff without the consent and/or written notification of transfer from a student-athlete.
- Information related to the transfer process, including eligibility and financial aid, can be provided at any time.
 - Athletically related financial aid may be canceled immediately (effective with the next term) following receipt of notification of transfer.
 - All eligibility requirements must be met for the student-athlete to receive athletically related financial aid at the next institution.
 - Immediate eligibility (see above and below) may vary.



- All student-athletes will be encouraged to discuss the possibility of transfer with coaching staffs prior to submitting the official written notification of transfer.

Once you've decided to notify Georgia Tech of your intent to transfer, the following steps apply:

- Contact the compliance office staff to set up a meeting.
- The compliance office staff will review all applicable ACC and NCAA guidelines.
- The Notification of Transfer Form (Form) will be provided.
- The student-athlete must submit the Form to the compliance office – this is considered the written notification of transfer.
- The head coach and designated sport administrator will be notified of submission.
- Within two business days of receipt of the Form, the compliance office staff will add the student-athlete's name to the NCAA transfer portal.
- Following addition to the portal, the student-athlete may speak with any other institution about the possibility of transfer. It is against NCAA rules for contact (direct or indirect) to occur prior to addition to the portal.
- Following notification, the student-athlete's roster and financial aid status may be updated (e.g., removal from roster, cancellation of aid beginning with the next term, etc.).

ACC Intraconference Transfer Rule

If a student-athlete wishes to transfer from one ACC institution to a second ACC institution and they meet any of the following criteria, the intraconference transfer rule applies.

- The student-athlete was recruited by the first ACC institution;
- The student-athlete utilized the athletics admission process at the first ACC institution;
- or
- The student-athlete received an athletics scholarship at the first ACC institution.

If any of the above criteria are met, the student-athlete:

- Must sit a year in residence at the second ACC institution. Practice, but not competition may occur during this year in residence.
- Is charged with a season of eligibility in all sports during the year in residence.
- Athletically related financial aid may be received immediately upon transfer if the student-athlete meets all other eligibility requirements.
- If the one-time transfer exception is denied to any/all institutions, the compliance staff will also provide a copy of the transfer appeals process to the student-athlete.
- The director of athletics and FAR will be notified in writing of any denial of one-time transfer exception requests.



Georgia Tech Transfer Appeals Procedures

In accordance with NCAA bylaws 13.1.1.3.1 and 14.5.5.2.10.1, a student-athlete reserves the right to appeal the GTAA's decision to restrict or deny the one-time transfer exception. All such appeal requests will be heard by a committee of Institute faculty and/or administrators that are not associated with the GTAA. The committee will be created by the FAR. The FAR may choose to be part of the committee or serve only as the moderator in an ex-officio (nonvoting) capacity. The compliance office staff will be present during the appeal hearing to serve as a nonvoting advisor to the committee regarding any legislative or interpretive issues.

Transfer appeals shall be governed by the following policies and procedures:

- Upon denial of the one-time transfer exception, the compliance office staff will provide the student-athlete with written notification of the decision, the right to appeal, and a copy of the transfer appeals policy.
- The student-athlete must request an appeals hearing in writing to the faculty athletics representative no later than ten business days following written notification of denial of the one-time transfer exception. The student-athlete's written request for a hearing opportunity must be accompanied by a statement detailing the basis for the appeal, and may include supporting documentation.
- Upon receipt of an appeal request, the head coach will be notified and provided the opportunity to submit a written statement to the FAR detailing the basis for the denial, which may include supporting documentation.
- The FAR will be charged with assembling the Committee to schedule the appeal hearing. Per NCAA bylaw 14.5.5.2.10.1, the appeal hearing shall take place no more than fifteen business days following a student-athlete's written request for an appeal hearing. The FAR shall notify the student-athlete, head coach, sport administrator, director of athletics, and compliance office staff in writing of the date, time, and location of the hearing.
- The student-athlete and head coach will be afforded the opportunity, though not required, to actively engage in the hearing opportunity, either in-person or via telephone. Should either party refuse the opportunity to appear in-person, they will be required to submit all documentation to the appeals committee prior to the date of the hearing supporting their respective position or rationale on the matter.
- Both the student-athlete and the head coach will be permitted to invite colleagues and/or legal counsel (e.g. parents, additional coaches, administrators, lawyer) to attend the hearing at the discretion of the FAR. Additional attendees must be provided in writing to the FAR prior to the hearing for approval.
- The appeal hearing will be conducted as follows:
 - Opening statements will be made by the student-athlete and head coach. The student-athlete will present his/her position first, followed by the coach. After both parties have been heard, the appeals committee may request additional information



from either party. At the discretion of the FAR, the additional attendees may be called upon to provide a statement.

- Following opening statements, the Committee reserves the right to conduct one-on-one private meetings with the student-athlete and/or head coach if deemed necessary. If one-on-one meetings are conducted by the committee, the committee also reserves the right to request both parties reconvene in the meeting room for final questions/discussion prior to conclusion of the hearing.
- Following the conclusion of the hearing, the Committee may consider all options when adjudicating a student-athlete’s appeal request.
- Written notification of the appeal decision shall be provided to the student-athlete by the FAR and head coach no more than fifteen business days following the original written request for an appeal hearing.

The decision of the appeals committee is considered final and no further appeal opportunity shall exist.

Services and Benefits for Potential Transfer Student-Athletes Following Transfer-Related Requests

The services and benefits student-athletes receive following notification of transfer and one-time transfer exception requests may be dependent on status with the respective team and may be reviewed on an individual case-by-case basis. GTAA representatives (e.g., coach, sport administrator, compliance office personnel) may require student-athlete to determine status with team (e.g., withdraw, quit, remain) prior to established deadlines. The following may serve as guidelines, but each case may be reviewed individually based on circumstances.

Benefit	Student-Athlete Remains Active on Roster and Participates Fully With Team	Student-Athlete Voluntarily Withdraws From Team (e.g., quits)	Student-Athlete Removed From Active Roster (e.g., cut)
Athletically Related Financial Aid (if applicable)	Continues pending decision to transfer and subject to all applicable NCAA, ACC, GTAA regulations	Cancelled beginning with the next academic term and subject to all applicable NCAA, ACC, GTAA regulations	Continues pending decision to transfer and subject to all applicable NCAA, ACC, GTAA regulations
Academic Support Services (e.g., counseling, study hall, priority registration, etc.)	Continues until student withdraws or is otherwise removed from the active roster	<ul style="list-style-type: none"> • Support continues through current term if student receives athletically related financial aid • All services cease following the end of 	<ul style="list-style-type: none"> • Support continues through current term if student receives athletically related financial aid • Services received in future terms



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		the term during which the student voluntarily withdraws	reviewed on a case-by-case basis
Sports Medicine Services	Continues until student withdraws or is otherwise removed from the active roster	Treatment for existing injuries/illnesses may continue, but future access will be restricted	Services reviewed on a case-by-case basis
Nutrition Services	Continues until student withdraws or is otherwise removed from the active roster	No access	No access
Facility Use (e.g., locker room, weight room, etc.)	Continues until student withdraws or is otherwise removed from the active roster	No access	No access
Student Assistance Fund	Continues until student withdraws or is otherwise removed from the active roster	No access	No access
Team Activities (e.g., occasional meals, entertainment, recruiting activities, team travel, etc.)	Continues until student withdraws or is otherwise removed from the active roster	No access	No access
Apparel/Equipment	Continues until student withdraws or is otherwise removed from the active roster	Equipment must be returned	Equipment must be returned
Awards/Events	Continues until student withdraws or is otherwise removed from the active roster	No access	Case-by-case review